

ALL UG and PG Programme

How to apply

SUBMISSION OF APPLICATION: THROUGH ON-LINE MODE ONLY

- 1. Candidates seeking admission to Sethu Institute of Technology, Pulloor, Kariaptti, are required to apply only through online.
- 2. Click online application link in the home page <u>www.sethu.edu.in</u> or directly type <u>http://application.sethu.ac.in</u> in address bar of your browser.
- 3. The candidate should acquaint himself / herself with all requirements in regard to filling up the application on-line.
- 4. Incomplete application and application with false details will be rejected.
- 5. For any up-to-date information on Sethu Institute of Technology, Pulloor, Kariaptti, please visit website <u>www.sethu.ac.in</u> from time to time.

Application Fee

- 6. Application fees for any programme to be paid by the candidate by selecting mode of payment as given below Cash at College / Online Payment.
- 7. Applications without payment are deemed to be incomplete and will not be considered for admission process.

Before Filling the Form

- 1. It is the responsibility of the candidate to read the instructions and to ensure completeness of the application forms. An incomplete form will be summarily rejected.
- 2. Create an email id if you do not have one. All communications will be sent to given email id only. It is your responsibility to ensure that the email id is correct.
- 3. Give a valid Mobile Number for all Notifications from the college. It is your responsibility to ensure that the email id is correct and valid.
- 4. The College or its management will not be responsible for correctness of email id or mobile number.
- Candidates must scan and keep ready a soft copy of their photograph, relevant mark sheets, degree certificate (if any), Community certificate, Sport Certificate, Refugee Certificate etc,

- 6. **Specification for photograph:** Recent colour passport size photograph with light background, JPG / JPEG format not exceeding 50 KB.
- 7. Specification for other certificates: The size of the scanned certificates should not exceed 200 KB
- 8. Upon successful completion of payment process an unique application number will be generated along with payment confirmation. Kindly note the application number for future use in the system.
- 9. Please use the application number on your forms for any enquiry or correspondence with the college during your admission process.
 - ***** THE INFORMATION PROVIDED ON THE APPLICATION FORM WILL BE TAKEN AS FINAL.
 - **♦ NO CHANGES WILL BE PERMITTED.**

STEPS TO FILL ONLINE APPLICATION FORM – Undergraduate / Post Graduate

Basic Registration

- 1. Visit college website www.sethu.ac.in
- 2. Click Online Application
- 3. Click New Registration, if you have not completed the basic registration
- 4. Complete your basic registration by giving following details
 - a. 12th Std Registration Number
 - b. Name of the candidate as in mark sheet
 - c. Date of Birth as in mark sheet
 - d. Mobile Number for communication

- Cannot be changed
- Cannot be changed
- Cannot be changed
- Can be changed

To fill application form after Registration

- 1. Login with below given credentials
 - a. Username : 12th registration number for Diploma / UG Programmes UG Registration No. for Post Graduate Programmes PG Registration No. for M. Phil Programmes
 - b. Password : Date of Birth

- 2. Check the eligibility before filling application.
- 3. Procedure Filling the Application Form
 - a. Select the Graduation Level UG / PG
 - b. Fill the personal details (Fill all the details that are mandatory)
 - c. Click Save & Continue to proceed to next level
- 4. Fill the Contact details, Programme, Educational qualification (Fill details that are mandatory)
 - a. Click Save & Continue to proceed to next level
- 5. Upload the Passport size Photograph & Certificates of the applicant and check the preview.
- 6. In Declaration & Apply, SELECT YOUR PAYMENT MODE.
 - a. If you select your payment option as Cash at college, you will have to visit the college and pay at the payment counter of the college. Once payment is received, your application submission is completed and you will receive your Application Number to your registered mobile number and e-mail id.
 - b. If you select payment option as Online payment, you will be redirected to bank payment page.
 Pay using your Credit / Debit Cards or Net Banking. Upon successful completion of transaction, you will receive payment confirmation from bank. You will also receive your application number from college to your email and mobile number.

Please Note:

- 7. Validity of application of payment, either as Cash at college will be for 72 hours from the time of submission. After which your application will be invalid and need to follow the process as instructed.
- 8. Only applications with application number will be considered for the admission process.
- 9. To verify your application status:
 - a. Login with below given credentials
 - i. Username : 12^{th} / UG / PG registration numbers as applicable for you
 - ii. Password : Date of Birth

Visit the website regularly to know your application status.

Guidelines to Applicants

1. VISIT THE WEBSITE: www.sethu.ac.in



2. Check your eligibility before filling the application form

3. CLICK New Registration.

You will have to complete basic registration to proceed

		UNDER GRADUATE
Graduate Level *	:	Last Date for application submission
		Autonomous Scheme : 10-07-2020
12 th Register No. *	:	
		Registration Number of Secondary Examination
Applicant Name (Initial at Back) *		
TT,		Name as per Matriculation / SSLC / Secondary Examination Certificate
Date of Birth (dd-mm-yyyy)*		(DD-MM-YYYY) 🇰 Age :
, ,		DOB: As recorded in the Matriculation / SSLC / Secondary Examination Certificate
dobile No *	:	

- Select your Graduate Level for Applying UG / PG
- Enter corresponding registration number of your previous study
- Enter your full name with initials at back
- Enter your date of birth
- Enter a valid mobile number. Please note this number will be used for all communication from the institution.
- All information given during registration will not be editable except mobile number. Please check and ensure the correct information is given for registration

4. Click login from home screen after registration

- Enter your registration number
- Click "Next"
- Enter your Date of Birth to Login



Enter your registration no.

SETHU INSTITUTE OF TECHNOLOGY An Autonomous Institution Accredited with A Grade by NAAC Kariapatti - 626115, Virudhunagar District, Tamilnadu, India.	
Applicant Login	
▲ 2010 Next-> X Cancel	
Forgot Register No?	

Enter your Date of Birth

	Accredited with A Grade by NAAC nagar District, Tamilnadu, India.	
Applicant Login		
Ω)	
RAJ 2010		
DD-MM-YYYY		
A Login	ack	
Forgot Register M	4o?	

5. Complete your Personal Information (Information with * are mandatory)

dmissions Details						
Personal Info	ails	Educational Info Programme Selection Others Details	Upload Photo & Certificates Declaration & Apply			
ersonal Details (* Mandatory)	Fields					
2 th Register No. •	i.	405	Qualifying Examination (HSC / CBSE / ISE / etc) •	4	Group 1 Math-Phy-Che-Co.Sci11	
Applicant Name (Initial at Back) *	1	SURYA	Attempts (12 th)		: 1	
Applicant Name (in Tamil) 🔦	;	SURYA	Year of Passing (12th) •		2017	
Father Name *	1	GOPI	Month of Passing (12 th)		MARCH	
Mother Name	0	SELVI	Aadhaar No *	1	323532655655	
Gender •	4	• FEMALE	Resident.*	2	DAY SCHOLAR HOSTEL DAY SCHOLAR cum COLLEGE BUS NRI HOSTEL	
Marital Status *	£	SINGLE MARRIED DIVORCED	Do you require Transport? *	1	• Yes No	
Email ID •	6	testsurya@gmail.com	Nationality *		INDIAN *	
ate of Birth [dd-mm-yyyy]*	4	12-09-1999 🏙 Age: 20	Religion	4	HINDU	
lood Group	32	AB · · · · ·	Community •	а	BC	
lative State *	ā.	TAMILNADU	Caste •	ii	24MANAI TELUGU CHETTI 🔹	
lative District	4	MADURAI	Are you physically challenged •	a	Ves • No	
lative Place •	3	MADURAI	Are you a son / daughter of Ex-Serviceman? *	а	C Yes • No	
Aobile Na •	4	0320232302	Are you a First Graduate?*	ä.	• Yes No	
hone No			Are you son / daughter of Tamil origin from Andaman Nicobar, Maritius Islands?*	9	C Yes • No	
			Co-curricular Activities	đ	Sports NSS NCC	
			Sports Level	94	District State Regional National	
			Refugee	13	Yes • No	

Fill the Contact, Programme, Educational details (Information with * are mandatory)

✔ UG - Application Form

Personal Info		Contact Details Educational Info Progra	mme Selection	Othe	ers Details Upload Photo & Certificates De	claration & Apply			
Communicat	tion D	etails (* Mundatory Brilds)							
Permanent	Addr	255	Communica	ation	Address 🗆 (Same as Permanent)	Parent / Guardian	Deta	ils	
Door No, Street	1	2/8,MURUGAN HOUSE,PILLAYAR NAGAR,3I	Door No, Street	4	2/8, MURUGAN HOUSE, PILLAYAR NAGAR, 31	Relationship Type 🔦		FATHER	
Village	4	KARUMATHUR	Village		KARUMATHUR	Name *	84.	GOPI	
State	6	SELECT	State	1	SELECT	Mobile No *	9	1234511545	
District	10		District			Occupation *	ġ.	ACC SUPERVISER TNEB	
Town / City	Ð	(iii)	Town / City	ł		Annual Income *	3	300000	
Pincode	=	625001	Pincode	4	625001				

Educational Information (Information with * are mandatory)

🖋 UG - Application Form										
Admissions Details										
Personal Info Contact Details	Educat	tional Info	Programme Selection	Others Detail	5	Upload Photo & Certificates	Declaration & Ap	ply		
Educational Details (* Mandatory Fie	lds)									
Medium of Instruction *	:	• English C	TAMIL			EMIS No.	:	123456789101	112	
Academic attainments pattern of education *	:	GENERAL		T		NAD ID	:	C13254689475	484	
Name & Location (District) of School last studied *	:	GOVT.HR.S	EC.SCHOOL			TC No.	:	123456789101	112	
Name of Govt.State. Certificate Issued *	:	STATE		٣		TC Issued Date	:	31-12-2017		1
						Allied	:			
						Break of Study, if any	:			

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Qualifying Examination Passed: HSC or Equivalent (* Mandatory Fields)

Note;

* Candidates of CBSE / ISE / Other Equivalent Qualifying Examination must enter the subjects and its marks / grade in same order as in your mark statement

Part	Subjects #	Max Mar (100/200		Percentage(%)#	Attempts *	Reg.No.*	Mark Statement No.	Year of Passing*	Month of Passing *
Part I	TAMIL	• 100	85	85.00	1	405	543	2017	MARCH
Part II	English	100	82	82.00	-1	405	543	2017	MARCH
Part III	Chemistry	100	86	86.00	1	405	543	2017	MARCH
Part III	Computer Science	100	81	81.00	1	405	543	2017	MARCH
Part III	Mathematics	100	89	89.00	1	405	543	2017	MARCH
Part III	Physics	100	83	83.00	1	405	543	2017	MARCH
	Part (III) Total	400.00	339.00	84.75					
	Total	600.00	506.00	84.33					

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Save the filled details and continue

Programme Selection (Information with * are mandatory)

- Choose your desired programmes
- Programmes will be displayed based on your Eligibility of your study for Diploma / UG /

PG

missions i	Details				
Personal Info	o Contact Details Educational Info Pro	gramme Selection Others Deta	ils Upload Photo & C	tificates Declaration & Apply	
	10 - 11 THE WARDS		55		
ogramme	Details - (Only eligible programmes will be o	lisplayed based on your HSC gr	oup)		
orogramme 9	Scheme : CAutonomous Scheme				
Priority	Programme	Scheme	Allied	Action	
SEI 🔻	SELECT	•]		◆ ADD	
elected Pro	gramme Details				
Priority	Programme	Scheme	Allied	Action	
	B.E., MECHANICAL ENGINEERING	Autonomous Scheme	No Allied	* REMOVE	
Priority 1			Total	500.00	

• A candidate will be charged additional application fee, if more than 3 programmes are selected in same application

Other Details (Information with * are mandatory)

ction 0	Others Details Upload Photo & Certificates Declaration & Apply
	⊖ Yes ● No

Uploading of Applicant's Certificates and Photo: (Information with * are mandatory)

• Upload Certificates that are available with you in prescribed format and size

🖋 UG - Applicat	ion Form					
Admissions Details	5					
Personal Info	Contact Details Educational Info	Programme Selection	on C	thers	Details	Upload Photo & Certificates Declaration & Apply
Certificates Upload						
* Candidates applying	00 KB , File must be PING, JPG, JPEG, PDF under SCIST, Sports or Refugee category gle PDF file with all cetificates except Car	must upload certificat	tes as app ports Cert	pheable	to complet and Refuge	rte application subminision gee Certificate.
Document Type	Select Upload Documents				Upload Status	Document Preview
Mark Statement	Choose File No file chosen	1. Upload	Clear	NA	NO	
Community Certificate	Choose File No file chosen	1 Upload	Clear	NA	NO	
Transfer Certificate	Choose File No file chosen	1 Upload	Clear	NA	NO	
Conduct Certificate	Choose File No file chosen	🌲 Upload	Clear	NA	NO	
Special Category	Choose File No file chosen	1 Upload	Clear	NA	NO	



Please note Community Certificates, Sports Certificates, Refugee Certificates are compulsory, if you are applying under respective category

Upload your Photo and Parent / Guardian photo in passport size format before declaration and apply: (Information with * are mandatory)

dmissions Details							
Personal Info Contact Details Educational Info Programme Selection Others Detai	Is Upload Photo & Certificates Declaration & Apply						
o you have Internet Connection at home? : Yes • No							
Student (Passport size Photo) *	Parent / Guardian (Passport size Photo)						
Choose File	Choose File						
1. Upload 🗙 Clear	1. Upload 🗙 Clear						

Online application declaration and final submission along with payment of application fee, as decided by the college will begin immediately or earlier or after the announcement of Tamil Nadu Higher Secondary School Certificate (TNHSC) / Diploma / Post Graduate results.

Check Declaration & Apply, SELECT YOUR PAYMENT MODE. If you select your payment mode Cash at college, you have to visit the college and pay at the payment counter of the college. Once payment is received, your application submission is completed and you will receive your Application Number to your registered mobile and e-mail id.

Admissions Personal In		Selection Others Details	Upload Photo & Certificates	Declaration & Apply	1
ayment					·
		Applicati	ion Fees : 500.00		
		and the second sec	and the second		
• Select	t Payment Method : Online Payment				
• Select	t Payment Method : Online Payment				
• Select	t Payment Method : Online Payment		opplicant's Commitment		
I hereb inform various	by declare that all the information given by me in this application nation or particulars have been suppressed or omitted there fro us Programmes. I hereby permit the institute to use, display or t	Declaration & A	pplicant's Commitment	I have read and understoo	d the contents of the Admission Announcement for th
l hereb inform. Various	by declare that all the information given by me in this application nation or particulars have been suppressed or omitted there fro	Declaration & A	pplicant's Commitment	I have read and understoo	d the contents of the Admission Announcement for th

Upon Declaration and final submission you will be directed to selection of payment mode. Please choose your payment mode either Cash at College or Bank Deposit or Online Payment

Application Fee Payment							
			Application Fees : 100.00				
Payment							
* Select Payment Method :	O Cash at College	O Bank Deposit	O Online Payment				
			✓ Submit				

• if you select payment mode as Cash at College, please visit college office to pay the amount.

• if you select payment mode as Online Payment, pay the amount using the payment gateway either by Credit Card / Debit Card / Net Banking

Check your mobile / email for your application number.

Please Note:

- Validity of application of payment mode with cash at College will be for 72 hours from the time of submission.
- Only application with application number will be considered for the admission process.
- Application number will be generated immediately for all successful Online Payments
- Application number will be generated only upon receipt of money and confirmation by institution for Cash at College payment mode.

Finally, you will receive an abstract page like this and this will be your dashboard to keep track of the admission procedure

	Applied Dat	S		Graduate Le	ver	Register No		Applicant Name			Acti		
	04-07-2020	Ŕ		UNDER GRADU	JATE	2010		RAJ		۲	View 💿 Pay	yment History	
yme	ent & Applied	l Progran	nme Detail	5									
.No	Payment Date	Bank Name	Amount	Payment Method	Ref.No / Challan No			Application Detail	Is			Payment Status	Action
						Programme Scheme	Graduate Le	vel Progran	nme	Application No	Status		
1	04-07-2020	AXIS	500.00	Online Payment	50001000224	Autonomous Scheme	UNDER GRADUAT	B.E., MECHANICA ENGINEERING	κL.	APP10015	Applied	SUCCESS	🕀 E-Receipt
						Programme Scheme	Graduate Level	Programm	ne	Application No	Status		
						Autonomous Scheme	UNDER GRADUATE	B.E., CIVIL ENGINEERIN	G	APP10016	Applied		
2	04-07-2020	AXIS	1000.00	Online Payment	50001000225	Autonomous Scheme	UNDER GRADUATE	B.E., COMPUTER SCIEN ENGINEERING	CE AND	APP10017	Applied	SUCCESS	🖨 E-Receipt
						Autonomous Scheme	UNDER GRADUATE	B.E., ELECTRICAL AND I ENGINEERING	ELECTRONICS	APP10018	Applied		
						Autonomous Scheme	UNDER GRADUATE	B.Tech., INFORMATION	TECHNOLOGY	APP10019	Applied		

To verify your application status: Login to Your Account with 12th / UG / PG Register number & Date of Birth. Click login.



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4 2010	
Next 🗲	
× Cancel	
Forgot Register N	-7

Applicant can apply for any number of new Programmes until last date from their dashboard by following below steps.

Click "Apply New" button to add additional programmes anytime before the last date and you will be redirected to programme selection page.



Select your desired programmes and continue with your payment options as earlier after declaration.

nme Det	ails - (Only eligible programmes will be display	ed based on your HSC gro	up)			Already	Applied Programmes List
ramme Schei	me • · · · · Autonomous Scheme					Priority	Programme
iority	Programme		Scheme	Allied	Action	1	B.E., MECHANICAL ENGINEERING
	SELECT	×			+ ADD		
ted Program	mme Details						
Priority	Programme	Scheme	Allie	ed	Action		
Priority Priority 2	Programme B.E., CIVIL ENGINEERING	Scheme Autonomous Scheme	Allie		Action		
Priority 2	B.E., CIVIL ENGINEERING	Autonomous Scheme	No Allied		K SIMOVI		
Priority 2 Priority 3	B.E., CIVIL ENGINEERING B.E., COMPUTER SCIENCE AND ENGINEERIN	Autonomous Scheme Autonomous Scheme	No Allied		IK REMOVE		

Payments can be retried upon failure from dashboard after login.

Payment method or mode can be changed by cancellation from dashboard. To change payment method application number must not have been generated.

6. Applicants must visit the website regularly to know their application status.